

INTERPRETING CONTRACT

This contract has been concluded between:

Interpreter's Name: **Roman Makogon of Roman Translation Limited**

Address:
.....
Epsom, Surrey, UK

and

Client's name:

Address:
.....

The Interpreter accepts the following commission *.....
.....
.....

Commission's date(s)

Commission's location

The Client agrees to pay for this commission at a rate of £..... per hour / day (delete as necessary), with interest at **5%** per annum until settlement, but if payment is received within **28 days** of invoice, interest will be waived. The following specific charges will apply £.....**. The interpreter's Terms of Business shall apply unless modified by this contract. This contract is submitted by the Interpreter for the Client's agreement. One copy shall be signed by the Client and returned to the Interpreter.

Signed on behalf of the Client Date

Signed by the Interpreter Date

* Enter Client's job number or other reference and/or specify service to be provided (e.g. simultaneous interpreting from English into Russian at an Oil Exploration conference for 6 delegates from Russia).

** Enter any agreed charges, e.g. payment for travel time, travel expenses, overnight stay allowance, etc..